

Emergency Action Plan

[organization name]

Activating Emergency Protocol

1. Remain Calm
2. Assess the situation
3. Contact the Athletic Trainer and/or nearest coach, or if necessary Dial 911 (9-911 on fixed school line)
4. Do NOT move the injured person
5. Have designee greet medical personnel
6. Contact parent/guardian
7. Contact Campus Security
8. Locate Consent to Treat form and send with athlete
9. If the athlete is transported by ambulance, the athlete's parent, a coach, or other designated individual should accompany them
10. Complete an incident report and submit to Athletic Director and/or Athletic Trainer as soon as possible

Facility Address

[address]

Venue Specific Directions

- [directions]

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Emergency Equipment

Primary AED:
Secondary AED:
Bleeding Control:
Heat Stroke Dx and Tx:
Spine Mngmnt:
Airway:
Epinephrine:
Inhalors:
Other: Find AT

can add
logo here

Scan for full EAP



Activating EMS System

Call 911 (9-911 from fixed school line)

Provide the following information:

1. Name and telephone number of caller
2. Number of student athletes
3. Condition of student athlete(s)
4. First aid treatment provided by first responder
5. Specific directions to facility and location within facility of injured person(s)
6. Other information as requested by dispatcher
7. Direct EMS to scene
8. Do not hang up until told to do so

Important Numbers

Athletic Trainer (Name):
Physician (Name):
Facilities Manager (Name):
XX (Name):

Other information?

[organization name]

